

Agenda/ Minutes of Hózhó Academy Governing Council

Date: January 29, 2019

Time: 9:30 AM

Location: 306 NM 564, Gallup, NM 87301

Meeting Type: Regular Special Proposed Approved

- I. Meeting was brought to order at 8:10 pm
- II. Pledge of Allegiance led by J. Boucher
- III. Roll Call

[SECRETARY]

Members:	Present	Absent
Jeremy Boucher	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Erin Montano	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Amanda Tanner	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Brinn King	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Eric James	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Rebecca Boucher	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Other Attendees: [Patrick T. Mason, Rachel E. Mason, Juliane Hillock]

IV. Approval of Agenda: [CHAIRPERSON]

Action Requested: Approve agenda

Motion: motion to approve agenda with legal report being moved to item #4 by King

Second: by James

Amendments: [BLANK]

Unanimous or Ayes: Nays:

V. Approval of Consent Agenda Items [CHAIRPERSON]

Action Requested: Approval of minutes from meeting 12/18/18

Motion: motion to approve minutes with correction of Cyle Baloks name spelling

Second: by James

No correction or objection: correction to the spelling of Cyle Baloks name from "Kyle" to "Cyle"

Unanimous or Ayes: Nays:

Action Requested: Approval of Check Registers for Nov & Dec 2018

Motion: [BLANK]

Second: [BLANK]

No correction or objection: [BLANK]

Unanimous or **Ayes:** **Nays:**

Action Requested: Approval of BAR (Budget Adjustment Request)

Motion: N/A

Second: [BLANK]

No correction or objection: [BLANK]

Unanimous or **Ayes:** **Nays:**

VI. Comments from the community:

a. n/a

VII. Open Action Items

Action Requested

Nominate and elect treasurer

Motion: motion to nominate Brinn King for treasurer by J. Boucher

Second:

Discussion: [BLANK]

Unanimous or **Ayes:** **Nays:**

VIII. New Action Items

Action Requested: Enrollment policies: Revise wording of our current policy so that we can proceed with enrollment for next year

Motion: motion to approve revisions to current enrollment policy by Montano

Second: by King

Discussion: Existing policies won't work for us to proceed with registration. Kids enrolling in Kindergarten will be different than other grades due to existing students in those classes for grades 1 and higher. February will be a month where parents can submit a letter of intent needs a date stamp so needs to be emailed or hand enrolled. If 50 spots are filled then a lottery process will occur. Siblings of existing students will need to be involved in the same process. Once month is finished and if spots are still available then it will be first come first serve. Other grades will be open from the end of school till end of June for

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enrollment and will follow same guidelines with lottery system. Registration packet due 2 weeks after admission.

x Unanimous or Ayes: Nays:

IX. Finance Committee Report

a. Financial Presentation [EdTec]

i. 40th day numbers were 120- funding based on this number. Next year the growth unit will be based on this past years 40th day to next years 40th day. Higher growth unit is more beneficial. Title 1 amount is an estimate. \$170,500 from the foundation is what is remaining on the construction loan. ESNM Grant is Excellent Schools of New Mexico grant. May have to pay additional lease reimbursement back next year. Main focus is we need to secure foundation money. March 15th is the date that we really need the money by to make it to July 10th when funding begins again. Possible huge increase in funding with large growth numbers.

X. School Principal Report

[Juliane Hillock, Principal]

a. 143 students enrolled at this time. Letters of intent given to the teachers. All except for one are coming back and still waiting on one teacher to turn theirs in. Outlines being worked on for future job fairs to present to potential teachers. Need 1 kindergarten, 2 1st, 1 4th grade, full time PE teacher, potentially will need a Navajo culture/language teacher depending on health of current teacher. Have reached out to some of the potential teachers from last year to see if they are interested in re-applying.

i. May 14th will be end of the year concert at Red Rock State Park.

ii. Potential funding through the Walton Foundation for afterschool activities

iii. Fundraiser for Pineapple Cove trip for upcoming 6th grade class with a "Read-a-thon"

XI. Other Reports

a. Report by Patrick Mason:

i. Daniels Fund and Excellence Schools of New Mexico are trying to increase grant money to help with money still owed to Murphy Builders (\$90,000), Joe Mesich (\$20,000), and for the playground (\$60,000) (all

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together is being referred to as Foundation money in the financial projections). Delayed loan letter from the IRS due to government shutdown. Mark Horne with Pinnacle Bank is looking into helping with remainder of construction loan.

- ii. Uplift building flooded due to pipes bursting in the middle of the night. Discussions back in place to buy property and buildings from Dr. Spencer to allow us to grow.
- iii. Fundraising video finished for kick starter sites.
- iv. Lawsuit re busing with appeal has be tabled for now to avoid a contentious relationship with the school district continuing with transportation. Will continue to use Gallup Express.

b. Board Training Opportunities

- i. March 30th training here in Gallup

XII. Other Business and Announcements

XIII. Adjourn

Motion: motion to adjourn by James

Second: by King

Discussion: [Blank]

x **Unanimous** or **Ayes:** **Nays:**

Meeting adjourned at 9:46pm



Hózhó Academy

Hózhó Academy Admissions Policy

Hózhó Academy does not discriminate on the basis of any characteristic protected under State or Federal law including, but not limited to, race, color, age, sex, creed or religion, handicap or disability, marital status, citizenship status, veteran status, membership in the national guard, State defense or reserves, sexual orientation, national origin, ancestry, arrest record, conviction record, use or non-use of lawful products off the School's premises during non-working hours, or any other characteristic protected by law in its enrollment, lottery, and admissions practices.

Hózhó Academy School Admissions Procedure

Pursuant to NMSA 22-8B-4.1 A, Hózhó Academy's admissions and lottery procedure is as follows:

Kindergarten

The School will hold an enrollment period and collect Letters of Intent to Enroll forms for kindergarten students beginning the first business day in February and ending at 3pm on the last business day in February. The school will have a total of 50 total seats available. Letters of Intent to Enroll forms will be available on the school's website or available for pick up in the school's office. In all admissions for any grade level, preference will be given to siblings of students who are already attending to or admitted to the School and these students will not be subject to the lottery process.

Parents will either download the Letter of Intent to Enroll or pick up a form in the School's office. Parents must complete the form and either send it back electronically or via hand delivery or mail. However, no Letters of Intent will be accepted after the 3pm deadline.

If more Letters of Intent are received than there are spaces available, a public lottery will take place within 2 weeks of the close of the enrollment period. If after the close of the enrollment period, there are fewer Letters of Intent than spots, parents will be notified that they may register their student. The parent will have two weeks to complete a registration packet and return it to the school's office in order to hold that enrollment spot. Any subsequent enrollees will complete the registration packet and spots will be filled on a first come, first served basis until all spots are filled. If all spots are filled, any subsequent enrollees will be placed on a waitlist.

Grades 1 and Higher

Any student currently enrolled at the school is considered re-enrolled the following year unless the family has specifically indicated in writing that they will not be returning. If any spots are available in any grade higher than kindergarten, the school will hold an enrollment period and collect Letters of Intent to Enroll forms for students beginning the first business day after the last day of school and ending at 3pm on the last business day in June. Letters of Intent to Enroll forms will be available on the school's website or available for pick up in the school's office. In all admissions for any grade level, preference will be given to siblings of students who are



Hózhó Academy

If a student who is a sibling of an Hózhó Academy student applies after all of a grade's seats are filled, the sibling will be given preference on the waitlist and placed at the top of the list of non-sibling students, but behind other siblings already on the waitlist.

A family will be notified via telephone and email that a spot is available. The family may accept or decline the spot. If the family accepts the spot, they have 2 weeks to complete the registration packet and deliver it to the school office. If the family declines the spot, a confirming email will be sent to the family and the spot will be offered to the next individual on the waitlist.