

Agenda/  Minutes of Hózhó Academy Governing Council

**Date: October 30, 2018**

**Time: 9:30 AM**

**Location: 104 E. Aztec Ave., Gallup, NM 87301**

**Meeting Type:**  Regular  Special  Proposed  Approved

- I. Meeting was brought to order at 8:12 pm
- II. Pledge of Allegiance led by Eric Chisamore
- III. Roll Call

[SECRETARY]

Members:	Present	Absent
Jeremy Boucher	x <input type="checkbox"/>	<input type="checkbox"/>
Erin Montano	x <input type="checkbox"/>	<input type="checkbox"/>
Amanda Tanner	x <input type="checkbox"/>	<input type="checkbox"/>
Brinn King	x <input type="checkbox"/>	<input type="checkbox"/>
Eric James	<input type="checkbox"/>	x <input type="checkbox"/>
Rebecca Boucher	x <input type="checkbox"/>	<input type="checkbox"/>

**Other Attendees:** [Patrick T. Mason, Rachel E. Mason, Juliane Hillock, Tommy Mimms-Gallup Express, Eric Chisamore]

- IV. Approval of Agenda:

[CHAIRPERSON]

**Action Requested:** Approve agenda

**Motion:** motion to approve agenda with the change of moving Tommy Mimms' presentation to the first discussion by King

**Second:** by Tanner

**Amendments:** [BLANK]

x  Unanimous or Ayes: Nays:

- V. Approval of Consent Agenda Items

[CHAIRPERSON]

**Action Requested:** Approval of minutes from 9/25 meeting

**Motion:** motion to approve minutes from 9/25 by Tanner

**Second:** by King

**No correction or objection:** none

x  Unanimous or Ayes: Nays:

A copy of the meeting minutes are available for public inspection at Hózhó Academy within 10 calendar days for proposed minutes and 2 calendar days of approval for approved minutes. Hózhó Academy shall comply with subtitle A of Title II of the Americans with Disabilities Act of 1990. Should you require specific accommodation(s) please contact Rachel Mason ([board@hozhoacademy.org](mailto:board@hozhoacademy.org)) 5 business days prior to the meeting.

**VI. Comments from the community:**

a. none

**VII. Open Action Items**

**Action Requested**

**Motion:** [BLANK]

**Second:** [BLANK]

**Discussion:** [BLANK]

**Unanimous** or **Ayes:** **Nays:**

**VIII. New Action Items**

**a. Action Requested: Ratify ACES Membership**

**Motion:** motion to ratify ACES membership agreement by Montano

**Second:** second by R. Boucher

**Discussion:** everything would be done remotely. We would need to sign the co-op agreement to retain their services to stay in compliance with the state regulations. No legal issues were found with the contract.

**Unanimous** or **Ayes:** **Nays:**

**b. Action Requested: Approve Maintenance BAR authority**

**Motion:** motion to approve giving the Business manager the authority to create all maintenance BARS within a function and notified at each subsequent board meeting of any maintenance BARS that have occurred by King.

**Second:** by Tanner

**Discussion:** Budget authorization request. Gives Katie Rarick the ability to move line items within the budget in the same function- interfunction. Helps to keep the budget cleaner. She will give us an update in the monthly financial statement of any BARS that have occurred.

**Unanimous** or **Ayes:** **Nays:**

**c. Action Requested: Approve Lease Assistance BAR**

**Motion:** approve lease assistance BAR by Tanner

**Second:** second by R. Boucher

**Discussion:** surplus of money has occurred due to their being a difference in projected student numbers and actual numbers. This surplus would be then able

to be moved to other general funds away from the lease via the approve lease assistance BAR.

**Unanimous** or **Ayes:** **Nays:**

**d. Action Requested: Discuss and Approve Updated Grading Policy**

**Motion:** motion to approve updated grading policy to include pass or not pass as options for literacy and math by King

**Second:** by R. Boucher

**Discussion:** Literacy and math programs have been slower for some children to adjust to. Spelling has also been an obstacle. Due to so much remediation being needed, grades are falling in D and F range lots of times involving children with previous A grades in other schools. Juliane has been looking into other ways of grading that better suits the school to keep parents panic at a minimum. Pass and not pass for skilled based subjects will be used in their progress reports which would better reflect what the children are receiving and what they are working on. We want real grades to reflect real accomplishments but we need a full year to achieve this. A letter to be sent to parents explaining the grading policy.

**Unanimous** or **Ayes:** **Nays:**

**IX. Finance Committee Report**

**a. Financial Presentation [EdTec]**

CSP grant is in and will find out this week if we get it. 3 applications for 2 spots. \$900,000 grant would allow us to really fully equip school with projectors, playground etc. About half would be spent over the next 12 months. As of today \$134,000 short for the end of the year but with \$40,000 for lease reimbursement and CSP grant the deficit will be rectified.

**X. School Principal Report [Juliane Hillock, Principal]**

- a. Juliane met with Pineapple Cove sister school in Florida to develop a partnership to do an exchange program with their school for 6<sup>th</sup> grader, 8<sup>th</sup> grade exchange in DC, and high school would go to Europe. Fundraising like a readathon to pay for the trips.**
- b. 40<sup>th</sup> day information has been submitted 123 students at that time. 128 students now with a 95.7% attendance rate, 6% SPED. Grades 3-5 going on a field trip with an organization called Cottonwood gulch a 2 day field trip to look at ecology. Classical Christmas will be performed on December 11<sup>th</sup> at the LDS Church with opting out available to those students who are not comfortable participating. State is coming November 7<sup>th</sup>. Safety committee will be**

meeting in December. Lead into school bus in Albuquerque along with other school supplies that belonged to a school that closed last year. Eric Chisamore has offered his truck for possible transportation of items.

**XI. Other Reports**

a. **Governance** – [Blank]

b. **Audit** – [Blank]

c. **Tommy Mimms – Gallup Express**

- i. Gallup Express board has a concern of not having a monitor on the bus for if bus starts picking up other people on the route. Route needs to be designated as a tripper service per the DOT. One bus on east side and one on west. Total of 1323 children rides since school opening. Would be \$1.33 a day per child if student prices were to be applied. At this time both buses are full but would be nice to open up the transportation option to more children- possibly use a larger bus with a CDL driver.
- ii. Patrick discussed possibility of new grant being applied to the school with a transportation portion that would require us to use a yellow bus. Tommy indicated that they could possibly provide a driver for our bus- he will bring it up with his board. Drivers with Gallup Express have CDLs and passenger endorsements. Tommy will be sending their statutes on being a charter- they are regulated by the federal government. Patrick looked at their statute and they would be able to operate as a school bus.
- iii. Relationship could operate as a charter if the non for profit side of the school pays for it if the grant doesn't go through.
- iv. Pick up and drop off with the grant would need to be done in a bus or SUV via the state requirements.

d. **Other Committees** – [Blank]

**XII. Other Business and Announcements**

**XIII. Training (Time Permitting)**

a. [Blank]

**XIV. Adjourn**

**Motion:** motion to adjourn by R. Boucher

---

**Second:** by King

**Discussion:** [Blank]

x  **Unanimous** or

**Ayes:**

**Nays:**

**Meeting adjourned at 10:20 pm**